

**Minutes**  
**Urban Landscape Commission**  
**12/21/11**  
**(Amended 1/25/12)**

**Attendance:** Kara Hurst, Judy Kiereg, Jerry Steketee, Jessie Reckart, Nicole Panaccione,

**Guest:** Laird Knight (Morgantown Green Team)

**Old Business:**

- A. Rawley Lane transportation grant has been resubmitted.
- B. Zackquill Morgan Statue: DAR has decided on the circle at the Riverfrong Park for the location of the statue. WVU professor, Peter Butler, will work with Senior landscape architecture students on site analysis and plan. They will meet with members of the DAR and their sculptor to discuss a plan for submittal.
- C. Public Safety Building: Biafore Landscape Design Plan: Commission Chair, ex officio and Biafore representative discussed on-site water and settling issues. Public Works is investigating the water problem. The ULC wants to have a plan to implement when problems are resolved. ULC will use some of the project budget for design proposal and a planting plan. There is a need to consider lighting as well.

First ward representative asked if the remainder of the money budgeted for projects needed to be spent in this fiscal year. The Chair said it would be a good idea to look for additional projects.

- D. Tree Board is investigating software for the city-wide tree inventory. They hope to contract an urban forester on a part-time basis first, then hopefully full-time.

Arbor Day went well.

**New Business:**

Capital Improvement Program: The C.I.P. includes building an urban landscape center and replacing urban landscape vehicles over a 5 year period.

Discussion included Urban Landscape office becoming it's own Department and how to support that.

Five Year Vision:

- Beautify the City
- Secure Funding and Commitment

- Formula to Calculate Man Hours per square foot
- Increase Green Space - Fund Growth in Maintenance & Man Hours

Report Online:

- Value of Beautification
- Benefits/Returns to Business Community

Green Team representative and guest, Laird Knight, reported on previous research done by community members that support Green Team goals and would work in tandem with the goals of the Urban Landscape Commission.

ULC member, Judy Kierieg, specializes in process planning and will be facilitating the upcoming planning retreat at Dorsey's Knob. Items that will be discussed at the retreat are as follows:\

- 1) Vision and Mission of ULC
- 2) How to Implement Mission - 18 months - Five years
- 3) 5 Year Plan (rough draft)

#### **Commission Comments/Announcements:**

Jerry Steketee would like to see more involvement of ULC in neighborhood groups.

Retreat at Dorsey's Knob will be held Saturday, January 21<sup>st</sup> .

Next ULC meeting is scheduled for January 25, 2012.

#### **Adjourn**